

**MILFORD ELEMENTARY SCHOOL-HERON POND  
INSTRUMENTAL PROGRAM FOR 4<sup>th</sup> & 5<sup>th</sup> GRADES**

**2019 - 2020**

**PARENT INFORMATION**

**C.J. Chaplin  
Instrumental Instructor**

Music performance standards are organized and coded according to the process components or “steps” of the Artistic Processes. These components for each Process are as follows:

***Creating:***

**Imagine - Being a musician**

**Plan and Make - Time for Practicing**

**Evaluate and Refine – Is it working?**

**Present – Ready for Band!**

***Performing:***

**Select - Skills**

**Analyze - Practice/Study**

**Interpret – Playing/Repetition**

**Rehearse - Lessons**

**Evaluate and Refine - Practice**

**Present - Performance**

***Responding:***

**Select - Specific Music**

**Analyze - Identify**

**Interpret - Performance Outcome**

**Evaluate – How to Improve**

**Milford Elementary School at Heron Pond**  
**4<sup>th</sup> & 5<sup>th</sup> Grade Instrumental Program**  
**What Is Music?**

**Music Standards As Developed by the National Board of Education**  
**Why Play an Instrument?      How will it help my child?**

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**Parent Information Session at Open House**
  
- p. 2    When will the program begin?**  
**What type of lesson will my child have?**  
**What instruments are available for my child to play?**  
**What do we do to get an instrument?**
  
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**Will my child perform in a concert?**  
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**The following pages are VERY IMPORTANT and must be  
returned to Mrs. Chaplin.**

- p. 11 Instrumental Music Participation Contract - Please fill out and return.**
- p. 12 (Opt.) Parent Volunteers - Mrs. Chaplin's Contact Information**
- p. 13 Lesson Schedule Survey – Please fill out and return.**
- p. 14 Registration Form - Please fill out and return.**

**Milford Elementary School at Heron Pond  
4<sup>th</sup> & 5<sup>th</sup> Grade Instrumental Program  
September 2019**

**PARENT INFORMATION - INSTRUMENTAL PROGRAM**

The ability to play a musical instrument is a skill that can be enjoyed throughout a lifetime. Your child is eligible to begin the instrumental program at this time. If you are interested in having your child participate in band, please read the following explanation of the program.

**1. INSTRUMENTAL DEMONSTRATION FOR GRADE 4 & 5 STUDENTS**

**Your children will attend an instrumental music demonstration during their weekly music class. This year should your child wish to learn a musical instrument and become a member of the school band, lessons and rehearsals will be offered after school.**

**The following information will answer most of the questions parents ask each year. Please read through the following material to learn about this very exciting opportunity.**

**2. Information/Registration for Instrumental Lessons**

**Ms. Chaplin, Instrumental Instructor**

**Tuesday, September 17<sup>th</sup> – at Heron Pond  
Instrumental Program - Information Night for Parents  
7:00 PM –All 4<sup>th</sup> & 5<sup>th</sup> Grade Parents of Interested Students**

Information explaining the program, rental procedures, and suggestions for a successful year in band will be sent home with students after the instrumental demos (by September 13<sup>th</sup>)

Students should return the registration/signup form no later than **Friday, September 20<sup>th</sup>, 2019.** Handbooks and forms will be available at the meeting on September 17<sup>th</sup>. Parents may also register their student at the Open House session. Lessons will start the week of October 1<sup>st</sup>.

A brief meeting will be held for parents to hear about the instrumental program from Ms. Chaplin. Vendors WILL NOT be present at this information session.

Please make every effort to attend this very important session. If you cannot attend, and your student will be participating in band please call **603 233-6256** if you have any questions or need any additional information.

**Email for Band:** [cjc.musicsound@gmail.com](mailto:cjc.musicsound@gmail.com)

**Website for Band:** <http://hp.milfordk12.org/teachers/carol-chaplin/>

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If students are using their own instruments, books and supplies will be available for purchase through Ms. Chaplin at school. A list of commonly used supplies is included in this handbook on page three.

Personal instruments may need to be repaired. Appointments can be arranged with Mrs. Chaplin to have instruments checked free of charge. Please call the band phone number to make an appointment for a check up before September 24<sup>th</sup>. (603 233-6256).

## **GENERAL INFORMATION:**

**1. When will the program begin?** The first week of scheduled lessons for ALL 4<sup>th</sup> and 5<sup>th</sup> grade students will start during the week of October 1<sup>st</sup>. The music lessons are free to Milford students in Grades 4 & 5. Your child should come to his/her first lesson prepared with his/her instrument, book, and a pencil. Each student will be given a notice with his/her day and lesson time. Lesson times will also be posted in your child's classroom and sent in an email from [cjc.musicsound@gmail.com](mailto:cjc.musicsound@gmail.com). Students who have not received an instrument by their first lesson should still come to class. Late signups are accepted, and notices may not go out until September 29<sup>th</sup>.

**2. What type of lesson will my child have?** Your child will have a weekly small group lesson scheduled after the school day sometime between 3:15 & 7:30. More detail is found on p.11. Lessons will focus on playing skills and performing in small groups. Students will be grouped by like instruments in most situations. Occasionally students are grouped by instrument families (woodwind, brass, percussion, violin). Specific information about lessons will be available to all second year students once they have registered for the program.

**3. What instruments are available for my child to play?** The instruments offered for beginning 4<sup>th</sup> and 5<sup>th</sup> grade students are: violin, flute, clarinet, alto saxophone, trumpet, trombone, baritone, and mallet percussion/snare drum kit. Returning 5<sup>th</sup> grade band students desiring to play other instruments should speak with Ms. Chaplin. Students who already take private lessons on piano or guitar are also welcome to play in the band.

Violin will be offered to 4<sup>th</sup> and 5<sup>th</sup> grade students. Those students who played violin last year will be in a separate, second year group. First year violin class is held on Friday after school unless there are enough students for more lesson groups. Students who sign up will be in a class with only violins and will perform at a concert.

**4. What do we do to get an instrument?** There are many choices to use in providing an instrument for your son/daughter. There are several music stores in the area as well as stores on the internet. These vendors offer both new and used instruments for sale. Renting is a great option for not investing a large sum of money to start with. Families may also own instruments that students are welcome to use. No matter where the instrument comes from, it needs to be in playable condition for the student to have an enjoyable and musically educational experience. There are instruments available to be loaned out thru Ms. Chaplin for students who otherwise could not afford to participate. Please indicate you would like a loaner on the registration form.

**THE CHOICE OF THE RENTAL COMPANY IS YOURS.** You may choose from any vendor. If you are getting an instrument from a retailer you can't visit, please be aware of ease of playing and the general condition of the instrument you are purchasing. Also be sure to check the warranties, minimum specs, durability, and repair guidelines. Please feel free to make an appointment with Ms. Chaplin to have instruments other than rentals inspected during after school hours. You may drop it off during school. Any instrument checks need to be arranged before September 24<sup>th</sup>.

**5. Which music book does my child need?** Grade 4 & 5 students will be using “Tradition of Excellence”, Book 1 by Bruce Pearson. This book may be purchased at local music stores or through Ms. Chaplin at your child’s music lesson. Please purchase the correct book for the instrument your child is playing. Violin students will be using “String Basics” by Terry Shade. Getting the book at the same time when you pick up the instrument is a good idea.

**6. What about practicing at home?** Practicing is the key to your child’s success. A beginner should practice 15 minutes twice a day and work up to 30 consecutive minutes or more every day. A regular practice time is suggested and students will be required to keep a record of his/her practice. Many students will need to develop a routine to follow during each practice session. A sample chart for this can be found in the back of the parent handbook.

**Progress Reports** - Progress reports are sent home three times during the year. These are not grades but an evaluation of how your child is progressing with their instrument. Students will receive a PD, P, or NI grade for each category. Students are asked to share these with their parents.

**7. Will my child perform in a concert?** All students will participate in a performance during the school year. These dates will be announced at a later time. Students who participate in lessons will be expected to participate in all activities unless prior arrangements are made with Ms. Chaplin. Fourth graders will perform music for their instrument as well as small ensemble music. Fifth grade students will have the opportunity to play several times during the year at various school events. Information about performances, groups and dates will be made available at a later time. For the past two years both the 4<sup>th</sup> and 5<sup>th</sup> grade bands were invited to play in an All District concert with the middle and high school bands.

**8. What supplies does my child need: VERY IMPORTANT!**

Rosin - Violin

Reeds-(Clarinet & Sax) (size) 2 or 2.5\_\_\_Cork Grease\_\_\_Cleaning Cloth\_\_\_

Sax neck strap (padded) \_\_\_\_\_ Slide/Valve Oil – (Trombone/Trumpet) \_\_\_\_\_

Drum Sticks \_\_\_ 5A plastic or wood tip\_\_\_ Practice pad-\_\_\_ (Gladstone or Remo)

### **Books**

**“Tradition of Excellence” Book 1 by Bruce Pearson (Grade 4 & 5)**

(Combo Percussion/Piano/Baritone books are available but need to be ordered.)

**“String Basics” Book 1 by Terry Shade & Jeremy Woolstenhulme (all violins)**

Music Stand (Optional) \_\_\_\_\_ Instrument Stand (optional) \_\_\_\_\_

**PARENT INFORMATION NIGHT**  
**Instrumental Music**  
**September 17, 2019**

Thank you for coming to this year's instrumental information night. This session is designed to help you with information about the program and also renting/getting an instrument for your child.

**Agenda:**

1. Opening welcome
2. Explanation of instrumental lessons in Milford.  
Lesson days and times will be sent to each teacher, once scheduling is complete. (September 29<sup>th</sup>) Lessons will be starting by October 1<sup>st</sup>.
3. Bus & transportation concerns.
4. Loaner instruments – these are available to help students not able to rent or those students with transportation issues.
5. Benefits of renting vs. purchasing an instrument.
6. Choosing an instrument with your child.  
What are good choices for your child?  
Which instruments are offered in the program?  
What might or might not work for some students?  
Which brand, new or used, and other factors
7. Why should your child start now instead of several weeks into the school year.
8. Description of supplies needed for lessons and necessary for all students.  
Reeds-Clarinet & Sax (size) \_\_\_\_\_Cork Grease/ Slide/Valve Oil  
Drum Sticks – 5A plastic or wood tip\_\_\_\_\_ Practice pad\_\_\_\_\_  
**“Tradition of Excellence” Book 1 by Bruce Pearson (Grade 4 & 5)**  
(Combo Percussion/Piano \$12.95\_\_\_\_\_)  
**“String Basics” Book 1** by Terry Shade & Jeremy Woolstenhulme (all violins)  
Cleaning swab/cloth \_\_\_\_\_ Music Stand (Optional) app. \$15.00\_\_\_\_\_  
Getting an extra mouthpiece for children sharing an instrument.
9. Recommended Brands: Check for manufacturing specifications.  
Certain retail/foreign made brands have only limited warranties/or not supported by available repair locations. Parts, durability, and ease of playing for beginners should be considered. (Additional information, page six.)
10. Pick up and drop off – Students can stay at the stage until picked up by a parent or guardian at Door D1 (next to the café).  
3:15 -5:00 lesson students should stay after school. They will be supervised on stage.  
5:00 until end of day students should go home and then return in time to attend their lesson.

Please feel free to ask questions during this discussion, other parents will have the same questions! Please leave sign up forms of any students not already signed up or those who may have changed their choice of instrument. This is very important so they will be assigned to the right lesson group.

If you have personal instruments you want to have checked for general playing condition, have your child bring them to school to have a free maintenance and playing condition checkup. Most repairs are minor and there is a small charge to cover the cost of materials. Other more serious repairs might need to have a certified instrument repairman deal with the instrument individually as needed.

### **Helpful Hints:**

Welcome to the 4<sup>th</sup> & 5th Grade Instrumental Program. The following information will try and answer many questions for those students who have never played an instrument before and parents who are new to the program.

All students must have an instrument & book to use for lessons. If you do not own an instrument, they are available to be rented through local area music stores. A limited number of larger instruments (trombones/baritones) are available to be borrowed from the school. There are instruments available to borrow if there is a financial situation keeping your child from participating. If your child wants to use a school instrument, please have them speak with Ms.Chaplin during the school day or indicate this on the registration form. You may also contact me via email or band phone number. Drums are not available to be borrowed. Students are always required to supply the recommended accessories such as reeds, cork grease, valve oil, & cleaning cloths mentioned in the rental guide and a lesson book. At this time students are also responsible for providing the lesson book..

**DRUM INFO:** All drummers must supply drumsticks, book, and a practice pad and bring these to each lesson. Drum students who are renting, should rent a percussion kit (snare & bells). We will be working on drum and mallet technique so having a percussion kit (includes both snare drum & bells) would be useful. Students who already own a drum or drum set, may rent just the bell kit. Drummers should ask for size 5A drum sticks. It doesn't matter if they have plastic or wood tips. Practice pads come in different sizes and styles. The pad most frequently used is called a Gladstone pad. It's black rubber, 14" in diameter and will sit on top of any drum. If you rent a drum, it should come equipped with snare drum, sticks, drum key, drum stand, practice pad and a case with wheels. Ask to rent a percussion combo kit. Drummers should purchase the Combination Percussion book. This has both drum and bell music in it.

### **Places to go for instruments and music**

The book we will be using is Traditions of Excellence by Bruce Pearson - Book 1, available at most music stores for both first and second year students. This book may also be ordered through Ms. Chaplin and at Amazon.com.

Local music stores for Instruments and Accessories are:

Indie Music, Milford, NH	673-2733
Books, Used instruments for sale.	
Music & Arts, Manchester, NH	623-0153
Books, New Rentals & Sales	
Music Mill, Manchester, NH	623-8022
Rental Instruments only	

Instruments are also available at the following locations.

CJC Music Enterprises, Nashua, NH	233-6256 (Ms. Chaplin)
Darrell's Music, Nashua, NH	886-1748
Smash Music, Derry, NH	432-7751

Please be careful of purchasing instruments over the Internet. Instruments should have minimum quality specifications, a warranty for repairs, and be easily played and on pitch for beginners. If you have any questions about this feel free to call Ms. Chaplin and discuss any concerns or questions. QUALITY, DURABILITY and EASE OF PLAYING are a must have.



All students should have an instrument and the book for their instrument and grade level. They should bring a folder to keep music in, and a pencil. If you have any other questions please feel free to speak with Ms. Chaplin.

Lessons will be starting October 1<sup>st</sup>. Your child's lesson day and time will be posted in their classroom by Friday, September 27<sup>th</sup>. Lessons will be held once a week and students will be able to perform as a group at the end of the year. 5th grade band students will have a chance to perform several times throughout the year and be part of a school performing group at different events. This is in the planning stage and more information will be available soon. Any questions may be sent via email or phone call at:

Email:

[cjc.musicsound@gmail.com](mailto:cjc.musicsound@gmail.com)    <http://hp.milfordk12.org/teachers/carol-chaplin/>

Phone: 603-233-6256, Office Hours: Tues. & Thurs. 3:30–5:00 during September

Lessons are held on Tues. & Thurs., 3:15 - 7:30, Weds., 3:15 – 4:45  
Violin on Fridays, 3:15 - 4:30 pm.

Please also check the band page on the school website.

### **Which brand of instrument should we get?**

### **RECOMMENDED BRANDS – INFORMATION:**

Listed below are many manufacturers of instruments which are considered to be quality musical instruments. They are easily played by beginners, come with warranties and can be repaired when needed. These instruments are recognized by music educators, instrument repair technicians, and the music industry as brands best suited for a positive learning situation.

Playing a musical instrument can be a lifelong vocation or hobby. Renting to purchase or buying an instrument should be considered as an investment. The less expensive instrument is not always a good choice since these bargain instruments usually do not play easily or on pitch. There may be problems with playing them in tune and repairs are usually needed more often. When repairs are needed, the instrument might not come with a warranty. Many of these instruments can't be fixed because music dealers and instrument repair people will not work on them once they do need repairs. Many times they can't get the parts necessary to repair them.

All instruments should come with a case, cleaning accessories specifically for each instrument, and items such as 2-3 reeds, and cork grease or valve oil which will need to be purchased from time to time as these items will be used up during playing. All drum students should have an instrument or practice pad, as well as drum sticks, bell mallets, a drum key, and a practice pad. Drum sticks should be a professional brand. Drum sticks from video game sets are not appropriate. If there are any questions about other brands please feel free to ask questions.

## **Which brand of instrument should we get?**

The recommended brands are, but are not limited to the following:

### **RECOMMENDED BRANDS:**

**VIOLIN:** Please check with Ms. Chaplin, more information to follow.

**FLUTE:** Gemeinhardt, Yamaha, Artley, Armstrong, Selmer, Anthem, RS Berkley

**CLARINET:** LeBlanc, Vito, Buffett, Bundy, Selmer, Yamaha, Anthem, RS Berkley

**ALTO SAX:** Yamaha, Bundy, Selmer, King, Buescher, Conn, Vito, Jupiter, RS Berkley

**TRUMPET:** Bach, Yamaha, King, Getzen, Conn, Anthem, Jupiter, RS Berkley

**TROMBONE:** Bach, Yamaha, King, Conn, Getzen, Anthem, Jupiter, RS Berkley

**PERCUSSION Combo Kits:** Yamaha, Vic Firth, Pearl, Ludwig, CB700

This should include a snare drum & stand, bell set and additional bell stand top, sticks & mallets, practice pad, drum key, wire music stand for bell set, and a wheeled case.

**Drum Sticks:** Vic Firth, Zildjian, Pro Mark, Vater, Silver Fox, Regal Tip

No synthetic or metal drum sticks can be used for class. No video game sticks.

**Practice Pads:** Gladstone, Ludwig, Pearl, Remo, Real Feel, Slingerland, Vic Firth

These are rubber disks that fit on top of a snare drum or a pad which may or may not be mounted on a stand.

## **BUS INFORMATION: How will the instrument get to school?**

The bus company will allow all instruments on the buses with the exception of combo percussion kits, (drum/bells) and baritone horns. This was a policy which was put into effect several years ago. If your child has an afternoon lesson they are allowed to stay after school and wait on the stage. They will be supervised. Please speak with your child's bus driver for specific situations. Please keep in mind any child who may need assistance loading or unloading their instrument. If the bus your child takes is exceptionally crowded, or if your child has a larger instrument, these students may need to be driven to school. The larger instruments may also be driven to school and dropped off before the child's lesson if it is more convenient. Students must not open their instruments at the bus stop or on the busses. Parts become lost, and sometimes broken, and often left behind. Also, students should not attempt to play their instrument at the bus stop or on the bus or in any moving vehicle for safety reasons. All instrument cases and books should have the students' name, grade, and building on them before the first lesson. Please have them keep the instrument in the case until their first lesson unless there is someone who can help them while practicing at home.

I am looking forward to an exciting year with both the 4th and 5th grade students. Thank you for helping to get your child started or continuing to play an instrument.

## **Example: Practice Journal**

Heron Pond Elementary School  
4<sup>th</sup> & 5<sup>th</sup> Grade Instrumental Lessons  
Ms. Chaplin

Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Teacher \_\_\_\_\_ Gr. \_\_\_\_\_

### **Individual Practice Journal**

NAME \_\_\_\_\_

# Minutes Practiced // What I Practiced

Monday

\_\_\_\_//\_\_\_\_\_

Assignments

Tuesday

\_\_\_\_//\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Wednesday

\_\_\_\_//\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Thursday

\_\_\_\_//\_\_\_\_\_

Challenge: \_\_\_\_\_

\_\_\_\_\_

Friday

\_\_\_\_//\_\_\_\_\_

Saturday

\_\_\_\_//\_\_\_\_\_

Sunday

\_\_\_\_//\_\_\_\_\_

TotalMinutes:

\_\_\_\_\_

\_\_\_\_\_  
Parent Signature

# **BAND CHECKLIST!**

- 1. On time to class with all required materials:**  
Instrument, music, your own pencil, assignment sheet,  
A BIG SMILE & NO EXCUSES
- 2. Instruments - clean and in good working condition:**  
All slides and valves oiled – (brass instruments)  
At least 2 good reeds, cork grease & swab – (woodwinds)  
Matching drum sticks and practice pad
- 3. Classroom Management:**  
Take care of stands and equipment  
Practice independently on assignments when asked  
Work together as a group, watching director
- 4. Musicianship:** Try your best!  
Intonation - Pitch, Counting & Rhythm,  
Follow directions in the music, use your pencil.

**VENDOR PRICES – September 2019**

The instrument vendors have provided this information in an effort to assist you in making an informed decision about their rental/purchase plan(s).

**A. Music & Arts**  
18 March Ave.  
Manchester, NH  
(603) 623-0153  
<https://www.musicarts.com>

**B. Indie Music**  
304 Elms St.  
Milford, NH 03055  
(603) 673-2733  
[jeffaharrington@yahoo.com](mailto:jeffaharrington@yahoo.com).

**C. CJC Music Enterprises**  
Nashua, NH 03062  
603 233-6256  
[cjc.musicsound@gmail.com](mailto:cjc.musicsound@gmail.com)  
New and gently used instruments available for yearly rental or sale. Used instruments priced according to current Blue Book value.

**RENTAL FEES BY INSTRUMENT:**

<b><u>20019 – 2020 Price Schedule</u></b>	<b><u>Music &amp; Arts</u></b> Rent to Own Program-New and Slightly Used	<b><u>INDIE MUSIC-</u></b> Used Instruments for sale (No Rentals This Year)
FLUTE or VIOLIN	\$26.00+Maint. \$7.00 - 3mo.Intro Monthly thereafter \$26.00+ Insurance fee \$7.00	\$99.00 Special Sale Others available up to \$199.00.
OBOE	Same as Alto Sax	Call for availability.
CLARINET	Same as Flute	Same as Flute
ALTO SAX	\$50.00 + Main. fee \$9.00 Monthly thereafter - \$40.00 + Ins.	Limited quantities at \$199.00.
TRUMPET	Same as Flute	Same as Flute
TENOR SAX, FRENCH HORN PICCOLO (5 <sup>th</sup> Grade) Bass CLARINET	INTRO \$120.00 + Main. Fee \$12.00 Monthly thereafter \$60.00+Main.	Call for availability.
TROMBONE	Same as Flute	Same as Flute
PERCUSSION COMBO KIT (snare drum & bells) BELL KIT (Bells and practice pad)	Same as Flute	Available for rental. \$24.95 per month

**OTHER CONSIDERATIONS:**

RENT TO OWN (Y/N)	Yes, all instruments	Drums, by the month only. Sticks and practice pads sold.
2 MONTH RENTAL (Y/N)	No	No
3 MONTH RENTAL (Y/N)	Yes, first three months	No
INSURANCE (Y/N)	\$7.00/\$ 9.00	Included
SCHOOL SERVICE (Y/N)	Yes/deliver to store	Yes/deliver to store
ACCESSORIES SUPPLIED WITH INSTRUMENT – Flute rod, clarinet swab, 1 <sup>st</sup> reed, cork grease, valve oil.	Yes, extra items to be purchased as needed from store or at school. (music stand, accessories)	Yes, extra items to be purchased as needed from store or at school. (music stand, accessories)
LESSON BOOK Tradition of Excellence:Book I By Bruce Pearson String Basics by Terry Shade	Wind Instruments: \$10.95 list price Percussion:\$13.50 list Pian/Guitar:\$12.95 list Violin \$9.95	Wind Instruments: \$10.95list Percussion:\$13.50 list Piano/Guitar:\$12.95 list Violin \$9.95

**Milford Elementary School**  
**Heron Pond**  
**Instrumental Music Participation Contract**

1. I will follow all the suggestions in the band checklist.
2. I will follow all school rules while in instrumental lessons and participating in band activities.
3. I will not talk during class or rehearsal unless I have been given permission to do so.
4. I will not make non-musical sounds with my instrument at any time.
5. I will only play my instrument during warm up time, when we are asked to play together as a group, or individually when asked to. I will not play without permission.

Establishing good conduct and a disciplined rehearsal will help the students achieve a better sounding ensemble and help them to play more proficiently on their instruments.

Ms. Chaplin

**PLEASE READ, SIGN & KEEP IN YOUR LESSON BOOK.**

I \_\_\_\_\_ (student), have read the band check list and Contract and will be participating in the instrumental lesson program this year. I will follow the suggestions in the checklist and the guidelines listed in this contract. My parents/guardian and I understand that failure to follow these suggestions will result in the following consequences.

1<sup>st</sup> Time: Verbal warning to student and a note sent home to parent.

2<sup>nd</sup> Time: Phone call home to parent.

3<sup>rd</sup> Time: Meeting with parent and student to determine status in band.

Note: Excessive bad behavior will result in band suspension for a period of time to be determined by Ms. Chaplin & parents.

I \_\_\_\_\_ (parent) agree with the instrumental contract and  
(Parent's Name)  
will help my child to follow these guidelines.

## **Mrs. Chaplin's Contact Information**

Please return the **Lesson Schedule Information - Survey for Parents and the Registration Form** to your child's teacher or Ms. Chaplin before September 20<sup>th</sup>. Instrumental Information Night is Tuesday, September 17<sup>th</sup>, at Heron Pond during Open House. Lessons will start the week of October 1<sup>st</sup>. Violin lessons start September 27<sup>th</sup>. (Forms may be returned at the Information session or to Ms. Chaplin)

\_\_\_\_\_ **Yes**, I would like to volunteer for band activities.

Tu, W, Th, Fri (circle) \_\_\_\_\_ (Times?)

\_\_\_\_\_ (Child) \_\_\_\_\_ (Parent Name)

I hope that you will consider taking advantage of the instrumental music program. Remember to please fill out the two attached forms so that your child may be scheduled in an instrumental class. Thank you for your interest and showing your support for our student musicians in Milford!

### **Contact Info:**

Carol Chaplin

Instrumental Music Teacher

Phone: 603 233-6256

[cjc.musicsound@gmail.com](mailto:cjc.musicsound@gmail.com)

<http://hp.milfordk12.org/teachers/carol-chaplin/>

Office hours: 3:30 pm – 5:00 pm (September only), Tues. & Thurs.

### **Comments:**

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### Lesson Schedule Information - Survey for Parents

To help assist in scheduling lessons this year it would be greatly appreciated if you can answer the following questions. Lessons start after school at 3:15 and continue in consecutive 30 minute periods until 7:30 pm. The last lesson is scheduled at 6:45 or 7:00pm.

Due to after school schedules involving many varied activities, lessons will be scheduled with this in mind. Parents should list times when their child **is** available, please do not fill out asking for one day and time (i.e. sports conflict or scouts for instance). Parents may pick their child up after their lesson at Heron Pond at a convenient time, any time before 5:00 pm. Otherwise students can choose an evening lesson time after 5:00 pm and be dropped off and picked up by a parent. Band students will always use Door D1 for drop off and pickup. Please return the registration form as early as possible. This will help make scheduling lesson times much easier. Lessons may also be rescheduled as certain activity times change such as sports. Please speak with Ms. Chaplin anytime this is necessary. The earliest lesson will start at 3:15 pm after the busses have been called. Lessons will be held on all days school is in session. If school is closed due to inclement weather, early dismissal for weather or full day teacher workshops, lessons are also cancelled. Lessons are also not held on the 2019 once a month half days on Wednesdays.

Please answer the following. All band parents should fill this form out for each student.

1. My child, \_\_\_\_\_, IS available for lessons on the following days:

**Days: (please circle)      Tuesday      Wednesday      Thursday      Friday**

They ARE available for music lessons during the following times.  
(3:15 – 4:45)

<b>Times:(Please check</b>	<b><u>Tuesday</u></b>	<b><u>Wednesday</u></b>	<b><u>Thursday</u></b>	<b><u>Friday (3:15 -4:30)</u></b>
Group A: 3:15 - 5:00	_____	_____	_____	<u>VIOLIN</u>
Group B: 4:30 - 6:00	_____	XXXXXX	_____	XXXXXX
Group C: 6:00 - 7:30	_____	XXXXXX	_____	XXXXXX

I understand that I will provide transportation to and from school and students will be supervised before and after the lesson. Lessons held immediately after school would allow those students to stay at school, have their lesson and then leave for home. This is used for all 3:15, 3:45 & 4:15 pm lessons. Students may also leave school and return later for any afternoon or evening lesson. Students are always supervised and if needed, are allowed to wait for their transportation if necessary.

1. Lesson times will be filled by grade level and instrument. There are no guaranties for day or time.
2. Lessons will be held on the stage and students should enter at the side door (**D1**) to the stage. Pick up will also be at the side door to the stage (**D1**). Students will remain on the stage during lessons, there is no access to any of the classrooms.
3. Children should arrive for their lesson 5 to 10 minutes before the scheduled lesson time. Students will be available for pick up approximately 5 minutes after their lesson. Some may require additional time to pack up. Students staying after school with Ms. Chaplin should wait until Gr. 3 & 4 are called for buses. All students should have an instrument, book, and a pencil.

**Please note: All school rules for conduct and behavior will apply to the instrumental program.**



**Heron Pond 4<sup>th</sup> & 5<sup>th</sup> Grade Instrumental Program  
Registration Form  
September 2019**

**INSTRUMENTAL DEMONSTRATION FOR GRADE 4 & 5 STUDENTS**

**Your child will attend an instrumental music demonstration during their weekly music class. This year should your child wish to learn a musical instrument and become a member of the instrumental program, lessons and small groups will be offered at school after the regular school day. There is no cost for the instrument lessons. All returning band students should also register at this time.**

\_\_\_\_\_  
**(Child's Name) (Teacher's Name) (Grade)**

\_\_\_\_\_  
**(Instrument:** Gr. 4 & 5 - Violin, Flute, Oboe, Clarinet, Alto Sax, Trumpet, Trombone, Percussion)  
(Additional Choices 2<sup>nd</sup> year) – Violin, Piccolo, Oboe, Tenor Sax, French Horn, Baritone, Percussion.

Does your child have experience on this instrument? \_\_\_\_\_  
Yes No

New to Band, Guitar or Piano students please meet with Ms. Chaplin \_\_\_\_\_  
(Must have previous experience on guitar and piano.)

\_\_\_\_\_ I would like to have a personal instrument checked.

\_\_\_\_\_ My child already takes private music lessons but would like to participate in the after school instrumental program. \_\_\_\_\_  
(Instrument)

\_\_\_\_\_ My child would like to borrow an instrument from Ms. Chaplin and I agree to be responsible for this instrument.

1. \_\_\_\_\_  
Classroom Teacher

2. \_\_\_\_\_  
Parent Name(s) Date Instrument

\_\_\_\_\_  
Day Phone Number/Home Phone Email Address

**Alternate Contact Information:**

\_\_\_\_\_  
Name Phone #'s

\_\_\_\_\_  
Email(s)

